

EDUCATIONAL TECHNOLOGY, MEDIA & MATERIALS FOR  
INDIVIDUALS WITH DISABILITIES PROGRAM:  
NATIONAL CENTER TO IMPROVE FACULTY CAPACITY TO USE  
EDUCATIONAL TECHNOLOGY IN SPECIAL EDUCATION, EARLY  
INTERVENTION, AND RELATED SERVICES PERSONNEL PREPARATION AND  
LEADERSHIP PERSONNEL PREPARATION PROGRAMS  
(CFDA 84.327F)

**FY 2020 APPLICANT ORIENTATION**

U.S. DEPARTMENT OF EDUCATION

OFFICE OF SPECIAL EDUCATION PROGRAMS

# Note Regarding Webinar

- Slides are for guidance only and information has been summarized due to logistics of the webinar.
- Please read the entire Notice Inviting Applications (NIA).
- Please review the recorded webinar titled “Applying for Office of Special Education Programs Discretionary Grants” for additional information related to submitting an application at <https://osepideasthatwork.org/resources-grantees/informational-webinars-osep-funding-opportunities>

- ▶ Notice Inviting Applications (NIA) published in the Federal Register – July 1, 2020.
- ▶ Applications due no later than 11:59:59 p.m. Washington DC Time on August 21, 2020.

- ▶ Dear Applicant Letter
- ▶ Notice Inviting Applications
  - Federal Register Notice
  - Grants.gov System Submission Procedures and Tips for Applicants
- ▶ Priority Description and Selection Criteria
- ▶ General Information
- ▶ Required Forms

# Program Information

Purpose

Eligible Applicants

Funding Levels

# Purpose of the ETechM2 Program



- (1) improve results for children with disabilities by promoting the development, demonstration, and use of technology;
- (2) support educational activities designed to be of educational value in the classroom for children with disabilities;
- (3) provide support for captioning and video description that is appropriate for use in the classroom; and
- (4) provide accessible educational materials to children with disabilities in a timely manner.



# The purpose of Absolute Priority

- (a) identify and disseminate types of educational technologies that can enhance teaching and learning in educator and leader preparation programs in institutions of higher education (IHEs); and
- (b) support learning networks for IHE faculty on using educational technologies to enhance teaching and learning in educator and leader preparation programs.

# Eligible Applicants and Funding Levels



- ▶ Eligible Applicants: State educational agencies; Local educational agencies (LEAs), including public charter schools that operate as LEAs under State law; IHEs; other public agencies; private nonprofit organizations; freely associated States and outlying areas; Indian Tribes or Tribal organizations; and for-profit organizations.
- ▶ Total funding is \$500,000/year. We will not make an award exceeding \$2,500,000 for the 60-month project period
- ▶ Number of Awards: 1





# Application Information

Expected Project Outcomes and Activities

Application Narrative and Selection Criteria

Application Requirements and General Requirements

# Expected Project Outcomes

- ▶ Increase knowledge of faculty at IHEs about the range of educational technologies that can be used for educator or leadership preparation programs;
- ▶ Increase capacity of faculty at IHEs to use a range of educational technologies in educator or leadership preparation programs; and
- ▶ Increase capacity of faculty within and across IHEs to sustain professional learning networks related to the use of educational technologies in educator and leadership preparation programs.

- ▶ Significance
- ▶ Quality of Project Services
- ▶ Quality of the Project Evaluation
- ▶ Adequacy of Resources
- ▶ Quality of the Management Plan

- ▶ Address faculty needs at IHEs to identify, select, and use educational technology and how to integrate it into their special education, early intervention, or related services educator and leadership preparation programs
  - Information on types of technology that can be used in preparation programs, including technologies that support distance learning
  - Information on how preparation programs have integrated technology
  - Information on challenges to integrating technology

- ▶ Ensure equal access and treatment for members of groups that have been traditionally underrepresented
  - (i) Identify the needs of the intended recipients
  - (ii) Ensure that services and products meet the needs
  
- ▶ Achieve its goals, objectives, and intended outcomes
  - (i) Measurable intended project outcomes
  - (ii) Logic model
  
- ▶ Use a conceptual framework

- ▶ Be based on current literature and research on educational technology
  - Current research base, its effectiveness, and its effective use
  - How to support IHE faculty on the use of technologies
  - Factors associated with integrating technology in preparation programs
  - Development of a framework for IHE's faculty acquisition of competencies
  - Identifying promising approaches for integrating technologies
  - Development of a framework for sustaining professional learning networks

- ▶ Develop products and provide services to achieve the intended outcomes
  - How it proposes to identify or develop the knowledge base
  - How it proposes to engage stakeholders in the development of a framework
  - Its proposed approach to dissemination
  - Its proposed approach to supporting faculty at IHEs in implementing the frameworks
  
- ▶ Develop products and implement services that maximize efficiency

## ▶ Evaluation plan contains

- Measures of progress in implementation
- Outcome measures
- Determining whether goals and objectives, as described in logic model, have been met

## ▶ Project Assurances related to evaluation



- ▶ Encourage employment of diverse personnel
- ▶ Qualifications and expertise of key personnel and contractors
- ▶ Applicant and partners have adequate resources
- ▶ Costs are reasonable

- ▶ Project meets outcomes on time and within budget
  - Management of key personnel and contractors
  - Timelines and milestones for accomplishing the project tasks
- ▶ Adequacy of the allocation of personnel to meeting project's outcomes
- ▶ Quality, relevance, and usefulness of products and services
- ▶ Incorporation of diversity of perspectives

- ▶ Significance (15 points)
- ▶ Quality of Project Services (30 points)
- ▶ Quality of the Project Evaluation (20 points)
- ▶ Adequacy of Resources and Quality of Project Personnel (20 points)
- ▶ Quality of the Management Plan (15 points)

- ▶ Include, in Appendix A, a logic model for the project.
- ▶ Include, in Appendix A, personnel-loading charts and timelines, as applicable, to illustrate the management plan described in the narrative.
- ▶ Include, in the budget, travel funds to support:
  - Kick-off meeting
  - Annual project directors' conference
  - Annual two-day trip to attend a Department meeting or other event
  - A 3+2 review meeting

- ▶ Maintain a website that meets government or industry-recognized standards for accessibility.
- ▶ Ensure that annual progress toward meeting project goals is posted on the project website.
- ▶ Transfer of pertinent resources and products, if appropriate

- ▶ Recipients of funding under this competition must make positive efforts to employ and advance in employment qualified individuals with disabilities (see section 606 of IDEA).
- ▶ Each applicant for, and recipient of, funding under this program must involve individuals with disabilities, or parents of individuals with disabilities ages birth through 26, in planning, implementing, and evaluating the project (see section 682(a)(1)(A) of IDEA).
- ▶ Applicant must describe steps to ensure equitable access to, and participation in, its program for students, teachers, and other program beneficiaries with special needs. (See Section 427, GEPA)

# Submission Information

Application Submission

Submission Tips

Ineligible Applications

Application Tips

- ▶ Applications must be submitted electronically Grants.gov.
- ▶ Applications may not be submitted via email.
- ▶ Applications must be submitted no later than 11:59:59 p.m., Washington, DC time, on August 21, 2020.
- ▶ Application narrative sections and all other attachments to the application must be uploaded as a PDF read-only, non-modifiable format (preferred) or Microsoft Word file.



- ▶ Register early. Grants.gov may take five or more business days to complete. Be sure that your registration with the System for Award Management (SAM) is current.
- ▶ Submit early. Don't wait until the last day to submit your application. Grants.gov will put a date/time stamp on your application and then process it after it is fully uploaded.
- ▶ Verify submission is ok. Verify that Grants.gov received your submission on time and that it was validated successfully.

- ▶ Maximum funding levels for each grant are noted in the notice.
- ▶ Recommended organization, page limits, spacing, and font sizes facilitate the application review process.
- ▶ Read-only, non-modifiable PDF files facilitate the consolidating of application elements and review process.
- ▶ Read carefully “Grants.gov Submission Procedures and Tips for Applicants” found in section B of the application package.

Celia Rosenquist  
[Celia.Rosenquist@ed.gov](mailto:Celia.Rosenquist@ed.gov)  
202-245-7373

OFFICE OF SPECIAL EDUCATION PROGRAMS  
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES  
U.S. DEPARTMENT OF EDUCATION