



NATIONAL CENTER FOR IMPROVING TEACHER AND LEADER PROFESSIONS TO BETTER SERVE CHILDREN WITH DISABILITIES

(ASSISTANCE LISTING NUMBER 84.325A)

APPLICANT INFORMATION SESSION

- ▶ **Slides are for guidance only** and information has been summarized due to logistics of the webinar.
- ▶ **Read the entire Notice Inviting Applications (Notice or NIA), Application Package,** and any additional information available.
- ▶ **Review the recorded webinar** entitled “*Applying for Office of Special Education Programs Discretionary Grants*” for additional information.
- ▶ **[OSEPIdeasThatWork.org](https://www.osepideas.org)**

- ▶ **Notice Inviting Applications published: March 31, 2022**
- ▶ **Application Deadline: May 31, 2022**
 - No later than 11:59:59 pm Eastern Time (Washington DC)
 - Must allow time for the application to upload
 - Apply Early

- ▶ **Dear Applicant Letter**
- ▶ **Notice Inviting Applications**
 - Federal Register Notice
 - Grants.gov System Submission Procedures and Tips for Applicants
- ▶ **Priority Description and Selection Criteria**
- ▶ **General Information**
- ▶ **Required Forms**

Program Information

Purpose and Absolute Priority

Eligible Applicants

Funding Levels

Purpose is to:

- 1. Help address State-identified needs for personnel** -in special education, early intervention, related services, and regular education- to work with children, including infants, toddlers, and youth, with disabilities; and
- 2. Ensure that those personnel have the necessary skills and knowledge**, derived from practices that have been determined through scientifically based research and experience, **to be successful in serving those children.**

The **purpose of this investment (325A grant)** is to fund a cooperative agreement to establish and operate a National Center for Improving Teacher and Leader Professions to Better Serve Children with Disabilities.

- ▶ State educational agencies (SEAs)
- ▶ Local educational agencies (LEAs), including public charter schools that are considered LEAs under State law;
- ▶ Institutions of Higher Education (IHEs);
- ▶ Other public agencies;
- ▶ Private nonprofit organizations;
- ▶ Freely associated States and outlying areas;
- ▶ Indian Tribes or Tribal organizations; and
- ▶ For-profit organizations.

- ▶ For a single budget period of 12 months, **one award** not to exceed **\$3,500,000** will be made
- ▶ Project period: Up to 60 months

Competition Information

Expected Outcomes and Activities

Application Narrative and Selection Criteria

Application and General Requirements

Expected Project Outcomes (1 of 3)



(a) Increased IHE capacity to offer high-quality instruction for their teacher and leader candidates (which may include virtual and hybrid models if needed due to temporary school closures).

(b) Increased IHE capacity to offer high quality field experiences for their teacher and leader candidates (which may include virtual and hybrid models if in-person instruction is needed due to temporary school closures).



Expected Project Outcomes (2 of 3)



(c) Increased IHE capacity to embed EBPs, and culturally and linguistically responsive practices that are aligned to State certification and licensure standards and program approval requirements into teacher and leader preparation programs.

(d) Improved capacity of SEAs, in collaboration with IHEs and LEAs, to track and evaluate the impact that changes to certification and licensure standards and program approval requirements have on their ability to attract, prepare, and retain teachers and leaders, especially those from racially and ethnically diverse backgrounds and those with disabilities.



(e) Increased SEA, IHE, and LEA capacity to use multiple data sources to inform continuous improvement and alignment of their personnel preparation systems to attract, prepare, and retain teachers and leaders, especially those from racially and ethnically diverse backgrounds and those with disabilities.

(f) Increased capacity of SEAs, IHEs, and LEAs to scale up and sustain implementation of existing plans that align teacher and leader preparation systems to improve outcomes for students with disabilities, especially those from racially and ethnically diverse backgrounds.

- ▶ **Significance**
- ▶ **Quality of Project Services**
- ▶ **Quality of the Project Evaluation**
- ▶ **Adequacy of Resources and Quality of Project Personnel**
- ▶ **Quality of the Management Plan**

(1) Ensure that IHE educator preparation programs are recruiting and preparing teachers and leaders, including those from racially and ethnically diverse backgrounds and those with disabilities, to implement EBPs, HLPs, and culturally and linguistically responsive practices to support improved outcomes for students with disabilities.

(2) Demonstrate knowledge of, and previous experience with, using effective approaches to disseminate knowledge, tools, and resources to SEAs, LEAs, IHEs, and TA providers; and

(3) Demonstrate knowledge of, and previous experience with, implementing TA strategies and delivering evidence-based PD to a variety of entities, including SEAs, LEAs, IHEs, other nonprofit organizations that provide teacher and leader preparation, and other TA providers.

Demonstrate how the project will -

- ▶ **Ensure equal access and treatment for members of groups that have traditionally been underrepresented** based on race, color, national origin, gender, age, or disability;
- ▶ **Achieve its goals, objectives and intended outcomes** by providing measurable intended outcomes and a logic model;
- ▶ **Use a conceptual framework** to develop project plans and activities;
- ▶ **Be based on current research and make use of EBPs;**

Demonstrate how the project will -

- ▶ **Develop products and provide services that are of high quality and sufficient intensity and duration to achieve the intended outcomes** of this proposed project; including how the proposed project intends to -
 - i. **Identify and develop products;**
 - ii. **Approach to universal** or general TA
 - iii. **Approach to targeted**, specialized TA
 - iv. **Approach to Intensive**, sustained TA

Demonstrate how the project will -

- ▶ Develop products and implement services that **maximize efficiency**;
- ▶ **Develop a dissemination plan** and describe how the applicant will systematically distribute information, products, and services to promote awareness and use of Center's products and services -
 - to varied intended audiences
 - Using a variety of dissemination strategies

Demonstrate how the project will -

- ▶ Articulate **formative and summative evaluation questions**;
- ▶ Describe **how progress in and fidelity to implementation and project outcomes** will be measured;
- ▶ Describe **strategies for collecting and analyzing data**;
- ▶ Provide a **timeline for conducting the evaluation and assignments** for completing the plan;
- ▶ Dedicate **sufficient funds in each budget year** to cover the costs associated with implementation of the evaluation plan

Demonstrate in the narrative section that the proposed project will -

- ▶ **Encourage employment of traditionally underrepresented personnel;**
- ▶ Engage key personnel, consultants, & subcontractors that have the **qualification and experience needed;**
- ▶ **Have adequate resource** to carry out proposed activities; and
- ▶ Incur **costs are reasonable** in relation to the anticipated results and benefits

Demonstrate in the narrative section how the proposed management plan will -

- ▶ Ensure the project's **intended outcomes are achieved on time and within budget;**
- ▶ **Allocate key project personnel and any consultant and subcontractors** to achieve intended outcomes;
- ▶ Ensure products and services are of **high quality, relevant, and useful** to recipients;

Demonstrate how the project will-

- ▶ Benefit from a **diversity of perspectives**;
- ▶ **Maintain a high-quality website** with an easy-to navigate design to meets government and industry standards;
- ▶ Ensure **annual project progress in meeting project goals is posted** on the project website;
- ▶ **Assist OSEP with the transfer of pertinent resource and products**; and
- ▶ **Maintain continuity of services to during transition** to a new award at the end of the award period as appropriate.

Selection Criteria

▶ Significance	10 points
▶ Quality of Project Services	35 points
▶ Quality of the Project Evaluation	20 points
▶ Adequacy of Resources and Quality of Project Personnel	15 points
▶ Quality of the Management Plan	20 points
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•	<hr/> 100 points

Address requirements that include -

- ▶ In Appendix A, a **personnel-loading charts and timelines** to illustrate the management plan described in the narrative;
- ▶ In the budget, sufficient funding to support –
 - **attendance at meetings** sponsored by the Department as specified in the Notice;
 - Five-percent **annual set-aside** to address emerging issues consistent with the project;

- ▶ **Maintain a high-quality website**, with an easy-to-navigate design, that meets or exceeds government or industry-recognized standards for accessibility
- ▶ Ensure that **annual progress toward meeting project goals is posted** on the project website; and
- ▶ Assurance to **assist OSEP with the transfer of pertinent resources and products and to maintain the continuity of services**

Submission Information

Application Submission

Submission Tips

Ineligible Applications

Application Tips

- ▶ Applications must be **submitted electronically using Grants.gov.**
- ▶ Applications may NOT be submitted via email.
- ▶ Applications must be submitted no later than 11:59:59 p.m., Eastern Time, on **May 31, 2022.**
- ▶ Application narrative sections and all other attachments to the application must be **uploaded as a PDF read-only, non-modifiable format (preferred) or Microsoft Word file.**

- ▶ **Register early.** Grants.gov may take five or more business days to complete. Be sure that your registration with the System for Award Management (SAM) is current.
- ▶ **Submit early.** Don't wait until the last day to submit your application. Grants.gov will put a date/time stamp on your application and then process it after it is fully uploaded.
- ▶ **Verify submission is ok.** Verify that Grants.gov received your submission on time and that it was validated successfully.

- ▶ Maximum funding level is noted in the Notice.
- ▶ Recommended organization, page limits, spacing, and font sizes facilitate the application review process.
- ▶ Read-only, non-modifiable PDF files facilitate the consolidating of application elements and review process.
- ▶ Read carefully “Grants.gov Submission Procedures and Tips for Applicants” found in section B of the application package.
- ▶ Ask. If you have questions, contact the David Guardino to clarify.

Ineligible Applications

- ▶ Duplicate applications
- ▶ Applications received after deadline
- ▶ Applications not addressing the published priority
- ▶ Application not from an eligible applicant

David Guardino
david.guardino@ed.gov
202-245-6209

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U.S. DEPARTMENT OF EDUCATION