Preservice Program Development Grants at HBCUs, TCCUs, and other MSIs to Diversify Personnel Serving Children with Disabilities (Assistance Listing Number 84.325X)

Pre-Application Orientation Meeting

Note Regarding Webinar

▶ Slides are for guidance only and information has been summarized due to logistics of the webinar

▶ Please read the entire notice inviting applications, instructions, and all other references or related statutes, regulations, instructions, etc.

▶ Please review the recorded webinar titled "Applying for Office of Special Education Programs Discretionary Grants" for additional information related to submitting an application.

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Application Timelines

- NIA published in the Federal Register January 25, 2024.

- Applications due no later than 11:59:59 p.m. Eastern Time on **April 4, 2024**.

Application Package

▶ Dear Applicant Letter

▶ Notice Inviting Applications

- Federal Register Notice

- Grants.gov System Submission Procedures and Tips for Applicants

▶ Priority Description and Selection Criteria

▶ General Information

▶ Required Forms

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Program Information

Purpose

Eligible Applicants

Number of Awards

Funding Levels

Project Period

IDEAs that Work

▶ **Personnel Preparation of Special Education, Early Intervention, and Related Services Personnel at Historically Black Colleges and Universities, Tribally Controlled Colleges and Universities, and other Minority Serving Institutions**

▶ **Purpose**:

1) help address State-identified needs for personnel preparation in special education, early intervention, related services, and regular education to work with children, including infants, toddlers, and youth with disabilities; and

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▶ **Personnel Preparation of Special Education, Early Intervention, and Related Services Personnel at Historically Black Colleges and Universities, Tribally Controlled Colleges and Universities, and other Minority Serving Institutions**

▶ **Purpose**:

2) ensure that personnel have the necessary skills and knowledge to be successful in serving children with disabilities

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Preservice Program Development Grants at HBCUs, TCCUs, and other MSIs to Diversify Personnel Serving Children with Disabilities

▶ The purpose of this priority is to fund preservice development grants at HBCUs, TCCUs, and other MSIs to develop new associate's, bachelor's, master's, educational specialists, or certification programs in early intervention, early childhood special education, special education, or related services.

▶ Applicants must have the infrastructure in place to support a new degree or certification program

- Historically Black Colleges and Universities

- Tribally Controlled Colleges and Universities,

- Minority Serving Institutions

- private nonprofit organizations that have legal authority to enter into grants and cooperative agreements with the federal government on behalf of an HBCU

- Refer to the FY2023 Eligibility Matrix to determine eligibility **Request for Designation as an Eligible Institution and Waiver of the Non-Federal Cost Share Requirement**

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Award Information

- Awards are for a maximum of $750,000 per year for 5] years.

- This program uses an unrestricted indirect cost rate.

- This program does not include any program-specific limitation on administrative expenses.

**$750,000
16 award(s)
expected**

Competition Information

Expected Project Outcomes and Activities

Application Narrative and Selection Criteria

Project Assurances

General Requirements

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Expected Project Outcomes

a) Increased number of early intervention, early childhood special education, special education or related services personnel.

b) Increased variety of certification programs or degrees including associate's, bachelor's, master's, educational specialist, clinical doctorate

c) Increased capacity of faculty to design and deliver programs of study

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Narrative & Selection Criteria

▶ Significance

▶ Quality of Project Services

▶ Quality of Project Personnel and Quality of the Management Plan

▶ Adequacy of Resources

▶ Quality of the Project Evaluation

Demonstrate how the proposed project will…

▶ Address the need in the field to increase the number of personnel in the proposed degree or certification area-- including those who are multilingual and from racially and ethnically diverse backgrounds

Significance: Selection Criteria (10 points)

▶ In determining the significance of the proposed project, the Secretary considers the following factors:

- the extent to which the proposed project will prepare personnel

- The importance or magnitude of the results or outcomes likely to be attained by the proposed project.

Demonstrate how the proposed project will…

▶ Develop a plan to create a new associate's degree, bachelor's degree, master's degree, educational specialist degree, clinical doctoral degree or certification programs, in early intervention, early childhood special education, special education, or related services **during the first 24 months of the project**

Demonstrate how the proposed project will…

▶ By the end of year four, have the necessary structures in place to implement the new degree or certification program

- Ensuring faculty and staff have the capacity to implement the program

- Developing a leadership plan

- Ensuring sustainability

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▶ In determining the quality of the proposed project evaluation, the Secretary considers the following factors:

- The goals, objectives, and outcomes to be achieved by the proposed project are clearly specified and measurable;

- The services to be provided by the proposed project reflect up-to-date knowledge, research and effective practice; and

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▶ In determining the quality of the proposed project evaluation, the Secretary considers the following factors:

• The training or professional development services to be provided by the proposed project are of sufficient quality, intensity, and duration to lead to improvements in practice among the recipients of those services.

Demonstrate how the proposed project will…..

▶ Ensure the Project Director and key personnel have the qualifications and experience to carry out the project and can manage the project in a way to achieve objectives

▶ Ensure the time commitments of the Project Director and other key personnel are adequate to meet objectives

▶ The proposed project will meet its objectives

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In determining the quality of the management plan for the proposed project, the Secretary considers the following factors:

- The qualifications of key project personnel

- The adequacy of the management plan to achieve the objectives of the proposed project on time and within budget

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Demonstrate how …

▶ The applicant and any key partners have adequate resources to carry out the proposed activities; and

▶ The budget is adequate for meeting the project objectives.

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The Secretary considers the following factors…

▶ The adequacy of support, including facilities, equipment, supplies, and other resources, from the applicant organization or the lead applicant organization; and

▶ The extent to which the costs are reasonable in relation to the objectives, design, and potential significance of the proposed project

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The evaluation plan must describe how the proposed project will evaluate how …

▶ the goals or objectives of the proposed project will be met based on measurable project outcomes

In determining the quality of the proposed project evaluation, the Secretary considers the following factors:

- The extent to which the methods of evaluation are thorough, feasible, and appropriate to the goals, objectives, and outcomes of the proposed project; and
- The extent to which the methods of evaluation will provide performance feedback

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Appendix A:

- Logic Model by which the proposed project will achieve it's intended outcomes

- Conceptual Framework underlying the new degree or certification program]

▶ Please refer here to learn more about developing the Logic Model and Conceptual Framework: TA&D Project Logic Model and Conceptual Framework | OSEP Ideas That Work

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Selection Criteria

▶ Significance of the Project   10 points

▶ Quality of Project Services   45 points

▶ Quality of Project Personnel and Quality of the Management Plan   20 points

▶ Adequacy of Resources   10 points

▶ Quality of the Project Evaluation   15 points

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General Requirements & Assurances

▶ Make positive efforts to employ and advance in employment qualified individuals with disabilities

▶ Involve individuals with disabilities, or parents of individuals with disabilities ages birth through 26, in planning, implementing, and evaluating the project

▶ Maintain high-quality website

▶ Budget for attendance at in-person kick-off meeting, Project Director's meetings, and additional Department briefings or conferences

▶ Budget for a 5% set-aside as described in the NIA

▶ Engage doctoral students or post-doctoral fellows, including those who are multilingual and racially, ethnically, and culturally diverse, in the project to increase the number of future leaders in the field who are knowledgeable about digital accessibility and related technologies in educational and early-learning contexts;

▶ Include, in Appendix A, an assurance to assist OSEP with the transfer of pertinent resources and products during the transition to a new award at the end of this award period, as appropriate.

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Subgrants and contracts

▶ Under 34 CFR 75.708(b) and (c), a grantee under this competition may award subgrants--to directly carry out project activities described in its application--to the following types of entities:

- IHEs,

- nonprofit organizations suitable to carry out the activities proposed in the application, and

- public agencies.

The grantee may award subgrants to entities it has identified in an approved application or that it selects through a competition under procedures established by the grantee, consistent with 34 CFR 75.708(b)(2).

Submission Information

Application Submission

Submission Tips

Ineligible Applications

Application Tips

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Application Submission

- Applications must be submitted electronically using Grants.gov.

- Applications may not be submitted via email.

- Applications must be submitted **no later than 11:59:59 p.m., Eastern Time, on April 4, 2024**

- Application narrative sections and all other attachments to the application must be uploaded as a PDF (preferred) or Microsoft Word file.

- Format narratives and attachments with accessibility in mind.

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▶ Register early. Grants.gov may take five or more business days to complete. Be sure that your registration with the System for Award Management (SAM) is current.

▶ Submit early. Don't wait until the last day to submit your application. Grants.gov will put a date/time stamp on your application and then process it after it is fully uploaded.

▶ Verify submission is ok. Verify that Grants.gov received your submission on time and that it was validated successfully.

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Application Tips

▶ Maximum funding levels for each grant are noted in the notice.

▶ Recommended organization, page limits, spacing, and font sizes facilitate the application review process.

▶ PDF files facilitate the consolidating of application elements and review process.

▶ Read carefully "Grants.gov Submission Procedures and Tips for Applicants" found in section B of the application package.

▶ More about document accessibility at OSEP Ideas That Work: Resources for Grantees: 508 Accessibility.

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Ineligible Applications

▶ Duplicate applications

▶ Applications received after deadline **April 4, 2024**, at **11:59:59 p.m., Eastern Time**.

▶ Applications not addressing the published priority.

Digging Deeper: Resources to Support 325X Applicants
Webinar: February 13, 2024
12:00 – 1:00PM EST

This one-hour webinar will provide potential applicants with useful sources for program design, content, and pedagogy. Presenters will emphasize resources that are evidence-based and readily available. Time will be provided to share answers to frequently asked questions about the competition.

Please register here:
https://ufl.zoom.us/webinar/register/WN_2NIYKpzzS42Y7q73HYqWBg#/registration

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Thank you for your interest and attention.

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